



Foothills Music Teachers Association

CONSTITUTION p.2

BY-LAWS p.3

and STANDING RULES

Details and forms are in the current FMTA Yearbook

Member and Non-Member Requirements for Events p.5

Achievement Day p.5

Benefit Concert p.5

Creative Event (part of Achievement Day) p.6

Fall Festival p.7

Festival of Historical Styles p.7

Period Festival p.8

Professional Reading Enrichment Program (PREP) p.9

Recitals p.10

Scholarships p.10

Sonatina Festival p.11

LAST AMENDED SEPT. 2010

*Affiliate of the
Colorado State Music Teachers Association
and the
Music Teachers National Association*

CONSTITUTION

of the Foothills Music Teachers Association of the Colorado State Music Teachers Association and the Music Teachers National Association

ARTICLE I – NAME

The name of this organization shall be the Foothills Music Teachers Association of the Colorado State Music Teachers Association affiliated with Music Teachers National Association, Inc., Cincinnati, Ohio, a Code Section 501(c)(3) organization.

ARTICLE II – PURPOSE

The purpose of this Association shall be to promote professional fraternity among music teachers, to stimulate professional growth among music teachers, to provide opportunities for student involvement and development, and to support the objectives of the Colorado State Music Teachers Association and the Music Teachers National Association.

ARTICLE III – MEMBERSHIP

Section 1. Membership classifications in the Association shall be Active, Associate, Student, Senior, and Patron.

Section 2. Membership privileges are prescribed by the By-Laws of the Association.

ARTICLE IV – AFFILIATION

All members of the Foothills Music Teachers Association shall hold membership in the Colorado State Music Teachers Association and the Music Teachers National Association.

ARTICLE V – GOVERNMENT

The Management and Government of this Association shall be vested in a Board of Directors consisting of the elected Officers, Immediate Past President, and Chairs of Standing Committees.

ARTICLE VI – OFFICERS

Section 1. The Officers of the Association shall be: President, First Vice-President, Second Vice-President, Third Vice-President, Secretary, Treasurer, and CSMTA Representative.

Section 2. Procedures for the election of Officers are specified in the By-Laws of the Association.

ARTICLE VII - STANDING COMMITTEES

The Standing Committees of this Association shall be Achievement Day, Composition Festival, Recitals, Scholarship, and Sonatina Festival. The President, with the approval of the Board of Directors, appoints these and any additional Standing Committees.

ARTICLE VIII – MEETINGS

Meetings of this Association shall be held at such time and place as are decided upon by the Officers of the Association, but they shall be guided by the wishes of the membership.

ARTICLE IX – QUORUM

Fifteen members constitute a Quorum of the Association for the transaction of business.

ARTICLE X - FISCAL YEAR

The Fiscal Year shall begin July 1 and end June 30.

ARTICLE XI – AMENDMENTS

This Constitution may be amended at any business meeting of the Association by a two-thirds vote of the active members present and voting; the proposed amendments having been submitted to the members at least thirty days prior to the voting.

BY-LAWS

of the Foothills Music Teachers Association of the Colorado State Music Teachers Association and the Music Teachers National Association

ARTICLE I – MEMBERSHIP

Section 1. Active membership is open to all persons professionally engaged in any field of musical activity. Such membership provides the rights, privileges, benefits, and opportunities of participation in the activities of the Association, holding office and voting.

Section 2. Associate membership is open to all persons not professionally engaged in any field of musical activity who wish to support the program of the Association. Such membership provides admission to all meetings of the Association, but does not include the right to vote or hold office.

Section 3. Student membership shall be open to all full-time college students currently involved in music study. Student Members shall be entitled to attend programs of the Association upon payment of dues and/or required fees, if any, and to receive the official Association publications, but shall not have the right to vote or hold office.

Student Members may enter their students in FMTA-sponsored non-competitive events.

Section 4. Upon application, Senior membership is available to any person who has reached 65 years of age and who has retained FMTA membership for the five years immediately preceding the 65th birthday. The Senior member will retain all rights and privileges of active members.

Section 5. Patron (Business/Institutional) members are those who wish to support the program of the Association.

ARTICLE II – DUES

Section 1. All Active, Associate, Student, and Senior members shall be required to hold membership in the Colorado State Music Teachers Association and in the Music Teachers National Association and to pay the annual dues required by those Associations.

Section 2. FMTA annual dues are due by July 1 and are payable to MTNA. New members joining after January 1 will pay pro-rated dues of one-half the current rates for FMTA, CSMTA, and MTNA. They will be expected to pay full dues by the following July 1.

ARTICLE III - DUTIES OF OFFICERS

Section 1. The President shall preside at all meetings of the Association, shall call and preside at meetings of the officers, shall appoint all standing committees, shall appoint all special

committees, as needed, and shall perform all other duties implied by the title.

Section 2. The First Vice-President shall assume all duties of the President in the absence of that officer and shall perform such other duties as may be designated by the President. This officer shall be in charge of programs.

Section 3. The Second Vice-President shall be in charge of Membership, Student Placement, and teacher enrichment; shall preside in the absence of the President and First Vice-President; and shall perform such other duties as may be designated by the President.

Section 4. The Third Vice-President shall be in charge of Publicity, shall preside in the absence of the above officers, and shall perform such other duties as may be designated by the President.

Section 5. The Secretary shall keep the minutes of all meetings of the Association and of the Officers, shall see that the minutes are in legal form and properly preserved, and shall perform such other duties as may be assigned by the President.

Section 6. The Treasurer shall be responsible for the payment of all bills authorized by the Association, shall keep an itemized account of all receipts and disbursements, and shall present an official report to the Association upon request.

Section 7. The CSMTA Representative shall serve as representative of the Association to the CSMTA Advisory Council, attending all meetings of that Council and reporting to FMTA. This person shall be elected to a two year term, coinciding with the CSMTA elections.

ARTICLE IV - ELECTION OF OFFICERS

Section 1. A nominating committee of three members shall be appointed by the President in January of each fiscal year to serve for the ensuing year.

Section 2. The Nominating Committee shall present in the March *Alla Breve* the slate of officers, one for each office, for the coming fiscal year.

Section 3. The election of officers shall take place at the April meeting. Additional nominations for each office may be made from the floor. Those members qualified to vote may cast ballots for one person for each office. When there is only one candidate for each office, he or she may be elected, *viva voce*.

Section 4. Newly elected officers will assume office when installed.

Section 5. In the event that an elected officer must resign during his or her term, the President shall appoint a replacement subject to approval by a vote of the membership qualified to vote under Article 1 of these FMTA By-Laws. If the President must resign during his or her term, the board shall appoint a replacement subject to approval by a vote of the membership qualified to vote under Article 1 of these FMTA By-Laws.

ARTICLE V - MUSICAL EVENTS

FMTA shall sponsor several musical events each year (exact number at the discretion of the FMTA Board of Directors) for the benefit of all members' students.

Section 1. FMTA may sponsor various student activities including, but not exclusive of, recitals, Achievement Day, Composition Festival, and Sonatina Festival. Additional

activities may be approved by the FMTA membership. All standing rules for the given event shall be followed.

Section 2. FMTA may sponsor various teacher activities including, but not exclusive of, recitals, student placement, and certification program. Additional activities may be approved by the FMTA membership. All standing rules for the given event shall be followed.

ARTICLE VI – AMENDMENTS

These By-Laws may be amended at any business meeting of the Association by a two-thirds vote of the active members present and voting, the proposed amendment having been submitted to the members at least thirty days prior to the voting.

ARTICLE VII - PARLIAMENTARY AUTHORITY

In all its proceedings and deliberations, this Association shall be governed by *Robert's Rules of Order, Newly Revised*.

STANDING RULES

of the Foothills Music Teachers Association
of the Colorado State Music Teachers Association
and the Music Teachers National Association

MEMBER AND NON-MEMBER REQUIREMENTS FOR EVENTS

Members who participate in any FMTA event must have renewed their membership to FMTA, CSMTA and MTNA by July 1. **Late-renewing members** must pay a late-entry fee of \$20 by the event's entry deadline. **New members** must have paid their dues by 30 days prior to the event's entry deadline.

Non-members have the option of becoming a member of FMTA (and CSMTA and MTNA) or paying a Teacher Entry Fee of \$100.00 per event. Non-member fees must be paid on or before the event's deadline date. This fee will allow the teacher to enter one or more students in the various events, provided all other eligibility requirements are met.

STANDING RULES FOR ACHIEVEMENT DAY

The purpose of Achievement Day is to recognize achievement in music study and to encourage individual talents and interests. This event is sponsored by CSMTA and FMTA. [See also Standing Rules for Creative Event (part of Achievement Day), later in this document.]

- For requirements for members and non-members to enter, please see *Standing Rules, Member and Non-Member Requirements for Events* [p.5 above].
- The student requirements are found in the CSMTA Handbook. This information will help teachers decide in which levels the students should be entered and lists all the options available.
- All members are asked to support this FMTA program by assisting on Achievement Day. Teachers entering students will be scheduled to work the following hours. A teacher who cannot work must secure a CSMTA Active member replacement to work the hours assigned.
1 - 9 students..... work 3 hours
10 - 20 students..... work 6 hours
21 or more students..... work all day
- Hand-in projects include options number 18, 19, and 20. These projects will be evaluated on the day of Achievement Day.
- The non-refundable entry fee is listed elsewhere in the FMTA yearbook.
- Registration Forms may be found in the *Yearbook*.
- Completed Registration Forms and Tally Sheets are due one (1) month before the event.
- Students participating in this event will receive an acknowledgment, as well as written comments from a listener and a ribbon for each option they choose.
- In addition to members of FMTA, student members of CSMTA may enter students in this event and will be asked to assist at the event.

STANDING RULES FOR BENEFIT CONCERT

The purposes of the Benefit Concert are:

- To provide our teacher membership an opportunity to perform in concert for their students.*
- To create an entertaining and educational thematic program for our students and their families in the community.*
- To use the proceeds from the concert for scholarship purposes.*

PERFORMERS

- For requirements for members and non-members to enter, please see *Standing Rules, Member and Non-Member Requirements for Events* [p.5 above].
- All entries shall be submitted to the Teachers Benefit Concert chairperson or co-chairperson in writing, accompanied by an informal practice tape (see #2). Entries

shall include: performer's name and phone; title, composer, and length of each selection; and a brief description of composer and/or composition for program notes.

3. Each performance may not exceed five minutes in length, with no unnecessary repeats. Any selection of the PRACTICE tape that exceeds the 5-minute limit (even if final performance will be at a faster tempo) will be disqualified.
4. Entry deadline is 3 months prior to the Teachers Benefit Concert. No late entrants will be accepted.
5. Performers will be selected for the concert 30 days after the entry deadline. Selections will be made on the basis of providing a thematic, varied and well-balanced program of interest to students.
6. All solos must be memorized. Ensemble performances may or may not be memorized, at the discretion of the committee and the performers.
7. Instrumental ensembles are encouraged. At least one member of each ensemble must be a member of FMTA. Exceptions may occur at the discretion of the Teachers Benefit Concert Committee in order to enhance particular concert theme.
8. In alternate years two pianos may be utilized for ensemble purposes.
9. Changes, cancellations, problems, etc., shall be reported directly to the concert co-chairpersons. No scheduling preferences will be accepted.
10. Costumes of narrators and/or performers will be determined by the committee, according to concert theme. Performers are encouraged to utilize standard concert procedures and stage presence.
11. Dress rehearsal will be conducted as a concert, in performance costume. Performers will appear in concert order for purposes of timing and staging, entering and exiting as in concert. Performances will be timed with a stopwatch, and stage crew will check performers' needs at

this time. ALL performers MUST attend dress rehearsal. NO exceptions.

12. In fulfillment of its purpose, the Concert may feature scholarship winners. Each winner may be invited to perform only one movement at the Concert. Or the winner may be invited to be present for the presentation of awards only. Awards will be presented by the FMTA President.
13. The Sonatina Festival winner may perform in the Teacher Benefit Concert.

COMMITTEE

1. The Benefit Concert Committee shall include:
 - a. Chair(s)
 - b. Financial manager
 - c. Program coordinator
 - d. Publicity director
 - e. Representative from FMTA Performance Group
2. Concert date and possible themes must be submitted no later than the September meeting of FMTA if the concert will be given in the spring of the following year. Should the concert be given other than in the spring, FMTA will be notified of the date, theme, and deadline for audition tapes at least 6 months in advance. Final selection of the theme will be made by the Teachers Benefit Concert Committee.
3. Flyers for the purpose of advertising the Concert must be distributed to teachers 90 days prior to the concert date, and tickets available 60 days prior to the same date.
4. The contract for the Concert facility must be signed by the Chair and the FMTA President, with a signed copy submitted to the FMTA Treasurer.
5. The Concert Committee shall stay within the confines of its proposed budget. The FMTA Treasurer must submit an annual financial report on the Concert to the committee chairperson for permanent records of the committee.
6. An audio and/or video recording of each concert will be made for the library of FMTA. Each chairperson shall be responsible for maintaining the records and library of the Teachers Benefit Concert.

STANDING RULES FOR CREATIVE EVENT (PART OF ACHIEVEMENT DAY)

The purpose of the Creative Event is to develop creativity through written composition or unwritten improvisation.

1. For requirements for members and non-members to enter, please see *Standing Rules, Member and Non-Member Requirements for Events* [p.5 above].
 - a. A student may enter one composition (option 17) and/or one improvisation (option 6).
 - i. It should be a minimum of approximately sixteen (16) measures and should not exceed four minutes' duration.
 - ii. It may be for solo or ensemble.
 - iii. It may be for any medium.
2. An entry may be a *written composition* or an *unwritten (memorized) improvisation*.

- iv. Notation for compositions must be in the student's own writing either in pen or as a copy machine reproduction, or as a computer printout produced by the student.
- v. In the case of multiple movements, the evaluator may choose to critique and schedule only one movement, or an additional fee may be added.
- b. Entries should be submitted to the Achievement Day Chair and should include the following, with each entry in an individual envelope:
 - i. A recording of the student's own performance is strongly encouraged, but optional. Please label with student's name and title.
 - ii. Student's manuscript or computer printout (if entering a composition), labeled with student's name and title.
 - iii. Student's name, title, and teacher's name on the envelope.
- 3. Entry deadline is the Achievement Day registration deadline. Entries must be RECEIVED by the deadline. No late entrants will be accepted.
- 4. There will be no age limit.
- 5. Original material must be used for written compositions. If copyrighted material is used for improvisations, the improvisations must be done from lead sheets.
- 6. There may be a creative recital on Achievement Day for students to perform their compositions and improvisations. If there are not enough entries to warrant a recital, the student is invited to perform the piece in the Hospitality Room.
 - a. Students are expected to perform their own solo compositions at the recital. However, with the teacher's permission, another student may do the performing.
 - b. Teachers and other students may participate in the performance of ensembles.
- 7. Each composition will receive a written comment sheet from an evaluator.
- 8. It is the teacher's responsibility to ensure that:
 - a. The manuscript is accurate and legible.
 - b. Performance times are within the limits.
- 9. Recordings and compositions will be returned to the student's teacher on Achievement Day.

STANDING RULES FOR FALL FESTIVAL

Non-Competitive

- 1. For requirements for members and non-members to enter, please see *Standing Rules, Member and Non-Member Requirements for Events* [p.5 above].
- 2. A theme for the Fall Festival will be decided by April and printed notice will appear in the May (or earlier) *Alla Breve* [FMTA newsletter]. Students shall provide the judge(s) with original music of their piece.
- 3. Using the CSMTA guidelines for Achievement Day in the *Rules and Tools*, students may enter at Level 2 and higher. A level will be required on the entry form. Each student shall perform one memorized piece, no longer than 4 minutes.
- 4. This festival is open to instrument, vocal or keyboard performances. Teachers may accompany their students.
- 5. Teachers may enter not more than six students. Teachers must be present during their students' recitals and agree to help with the Festival. Students will perform in a 45-minute public recital setting. Each student will be heard by one listener who will give him/her written comments and a score of Superior, Excellent, or Good.
- 6. Each participant will receive a medal and a written evaluation.
- 7. No time requests will be accepted, except that siblings will be placed in the same recital and every effort will be made to place a teacher's students on the same recital.
- 8. Entry forms must be in the hands of the chairperson one month before the event.

STANDING RULES FOR FESTIVAL OF HISTORICAL STYLES

Non-Competitive

- 1. For requirements for members and non-members to enter, please see *Standing Rules, Member and Non-Member Requirements for Events* [p.5 above].
- 2. Students will play two original pieces, one memorized and one with music, from contrasting periods of music

(Baroque, Classical, Romantic, Impressionistic, Contemporary including Jazz, Blues, Modern, etc.) See the CSMTA Rules and Tools for classification of composers. Duets are welcome for one of the selections. NO transcriptions, simplified arrangements, or unpublished original compositions will be accepted. One movement of a multi-movement piece constitutes one piece. Pieces should be classified by the original composer's era. "In the style of" and method book pieces may be used at the teacher's discretion. Students shall provide the judges with original music of their pieces.

- Using the CSMTA guidelines for Achievement Day in the Rules and Tools, students may enter at Level 2 and higher. A level will be required on the entry form. Time limit is 8 minutes for both pieces.
- This festival is open to instrumental, vocal or keyboard performances. Teachers may accompany their students.

- Teachers may enter not more than six students. Teachers must be present during their students' recital and agree to help with the Festival. Students will perform in a 45-minute public recital setting. They will be heard by two listeners who will give written comments and a score of Highly Superior, Superior, Excellent, or Good. One listener will hear the first piece of each student and the second listener will hear the second piece.
- Each participant will receive a medal and the written evaluations.
- No time requests will be accepted, except that siblings will be placed in the same recital and every effort will be made to place a teacher's students on the same recital.
- For a festival to be held in the fall, renewing members must have their dues received by MTNA by August 15. Entry forms for this event will be due one month prior to the Festival.

STANDING RULES FOR PERIOD FESTIVAL

The purpose of the Period Festival is to encourage the playing of music of a particular period, as chosen by the membership each year, and to aid in the understanding of the stylistic features of the music of that period.

GENERAL RULES

- For requirements for members and non-members to enter, please see *Standing Rules, Member and Non-Member Requirements for Events* [p.5 above].
- This event is open to piano, voice, and orchestral instruments.
- Teachers who enter their students in the Festival are expected to participate personally in the Festival, serving as monitors or where needed.
- All entry forms shall be submitted in writing with the required non-refundable fee as listed in the FMTA yearbook and shall include:
 - two completed student evaluation forms for EACH entry; and
 - a teacher's list of students which includes:
 - the teacher's name and phone;
 - student's name, age, and grade;
 - title and composer of each selection;
 - length of each selection.
- A student may enter each Festival only once in each instrument. Entry fees must be paid for each instrument entry.
- Entry deadline for the Festival is thirty (30) days prior to the Festival date. Entries must be RECEIVED by the deadline. NO late entrants will be accepted.

- Teachers entering students should observe the code of ethics as outlined in the CSMTA Yearbook. More than one lesson or Master Class with another teacher will disqualify a student winner.
- Any special requests in scheduling should be submitted to the festival chairman at the time of entry. After entry is submitted, no schedule preferences or student substitutions will be accepted. Cancellations should be reported directly to the chairman; however, no refunds will be made.
- Original music shall be provided to the judges, with all measures numbered. Xeroxed copies may not be used.
- Students are encouraged to dress appropriately and to exhibit appropriate stage and audience manners.
- Teachers of winning students shall be notified by the Festival Chair. Each teacher is responsible for notifying his/her winning students.
- Teachers shall collect their evaluation forms and certificates at the end of the Festival. If this is not possible, other arrangements should be made with the Festival Chair.

RULES FOR ALL ENTRANTS

- All compositions must be in original form; no arrangements or transcriptions will be accepted.

14. There are no class requirements. A student shall perform at his/her individual level as determined by the teacher.
15. Each student shall perform by memory a piece from the period chosen for that year.
16. Each student shall perform his/her piece in a recital open to the public.
17. Any elementary or high school student is eligible.
18. Each entrant shall receive a written critique from two judges. The judges will also grade each entrants on a scale of 0-100%, on the individual merits of the performance, taking into account such things as tone quality, tempo, phrasing and articulation, style and interpretation, accuracy, memory, stage presence, and appearance. However, grades are for determining placement in award categories only, and will not be given to students. Awards will be as follows:
 - Top 25% of entrants - medals
 - Next 25% - ribbons
 - Next 25% - honorable mention (gold seal on certificate)
 All entrants will receive a certificate of participation.
19. Teachers may accompany their own students.

SPECIFIC PERIOD REQUIREMENTS

Baroque (1600-1750)

Any music of the Baroque period may be used. Some examples of composers are J.C.Bach, J.S.Bach, Handel, D.Scarlatti, and Telemann.

Classical (1750-1820)

Any music of the Classical period may be used. Some examples of transitional composers are Alberti, C.P.E.Bach, J.C.Bach, Cimarosa, Galuppi, Hassler, Kirnberger, Leopold Mozart, and Paisiello. Some examples of Classical period composers are Beethoven, Clementi, Czerny, Haslinger, Haydn, Hook, Hummel, Kuhlau, W.A.Mozart, Pleyel, Reinagle, Türk, and Wanhal.

Romantic (1820-1890)

Any music of the Romantic period may be used. Some examples of composers are Bergmüller, Brahms, Chopin, Gurlitt, Liszt, Schubert, and Schumann. (Note that Impressionist composers fall into the 20th Century.)

20th Century (1890-present)

Repertoire requirements are as follows:

- a. Classical contemporary composers, such as Bartok, Debussy, Dello Joio, Kabalevsky, and Shostakovich.
- b. American composers, such as Gillock and Rocherolle, whose pieces are in the contemporary style.
- c. Jazz and/or ragtime composers, such as Gershwin and Joplin.
- d. Vocal music from the "legitimate" musical theater is acceptable. This includes opera and Broadway musicals, but not movies.
- e. No popular or New Age music will be accepted.
- f. No music from method books is allowed.
- g. Pieces must be at least 16 measures (without repeats).
- h. Separate sessions may be scheduled for classical and jazz pieces

PROFESSIONAL READING ENRICHMENT PROGRAM (PREP)

[PREP Standing Rules are governed by CSMTA]

This is a reading program sponsored by CSMTA for the enrichment of its teachers. FMTA follows the guidelines and encourages everyone to participate, not only for their own enrichment, but for the fellowship we have with other teachers. FMTA has one of the most successful PREP programs in the state. We have informal discussions four to five times during the year where each member is free to express what she or he has gained from the books. While these books are not always on musical subjects, they are always chosen for our personal growth as well as professional enrichment.

Teachers who have completed the reading program are encouraged to attend the CSMTA Convention Seminar where the books are discussed in an informal setting. The leader of this seminar is a college professor who has chosen the books for the current year.

The PREP program consists of the following options:

Option A. No enrollment is required. FMTA welcomes anyone to read the books that are of special interest to them and join the PREP group when we discuss that particular book.

Option B. For certification points. Members who enroll in this plan must read all books on the list, take part in local discussion groups and the conference seminar. If you cannot attend all of the discussions, reports may be written. A point or points may be earned toward certification by completion of this option.

STANDING RULES FOR RECITALS

1. For requirements for members and non-members to enter, please see *Standing Rules, Member and Non-Member Requirements for Events* [p.5 above].
2. Recitals shall be held as planned by the Recital Chair.
3. All entries shall be submitted to the Recital Chair no later than two weeks prior to the recital date.
4. Each entry shall include name(s) of student(s) and teacher, title of composition, composer, and length of selection. All entries shall be in writing.
5. The non-refundable entry fee at the current rate must be submitted with entries to the Recital Chair.
6. No student shall perform more than one solo selection not to exceed 4 minutes' duration per recital.
7. The recital shall be approximately one hour in length.
8. Each teacher may submit a maximum of five (5) entries per recital. If time permits, additional entries may be accepted.
9. Teachers should strive to select repertoire suited to the student's level and should strive to prepare their students for performance to the best of their abilities.
10. All classical (any period) keyboard solos must be in their original form. No simplified versions or arrangements of keyboard solos or non-keyboard sources are allowed. Pop and ensemble selections may be used in arrangements other than the original on appropriate recitals. Vocal and other instrumental solos may be transposed and arranged as appropriate. Exceptions may be made at the discretion of the Recital Chair.
11. All solos must be memorized. Ensembles may be memorized or not, at the discretion of the teacher.
12. Students are encouraged to dress appropriately and to practice accepted stage and audience manners.
13. In addition to members of FMTA, student members of CSMTA may enter students in recitals.
14. Boys'/Adult Recitals: Participants in any Adult recital should be 9th Grade or older. Boys may be of any age, including adult.

STANDING RULES FOR SCHOLARSHIPS

FMTA awards scholarships to graduating high school seniors who are entering college to major or minor in music and to undergraduate high school students who are applying for a summer music opportunity.

1. For requirements for members and non-members to enter, please see *Standing Rules, Member and Non-Member Requirements for Events* [p.5 above].
2. **High school seniors** who (a) are students of active FMTA/CSMTA members and (b) who have declared their intent to be college music majors or minors are eligible to apply for a scholarship to be awarded by FMTA. The applicant who has regularly participated in FMTA/CSMTA student activities (or the equivalent from another state) and whose teacher has been actively involved in FMTA, is encouraged to apply by completing the Scholarship Application for High School Seniors.
3. **High school undergraduates** in grades 9-12 may apply for an FMTA Award for summer enrichment, either for a music camp or a summer music training institute. The applicant who has regularly participated in FMTA/CSMTA student activities and whose teacher has been actively involved in FMTA is encouraged to apply by completing the Scholarship Application for Summer Opportunities.
4. The number and the amount of scholarships to be awarded will be determined by the Scholarship Committee.
5. Applications must be submitted to the Scholarship Chair by the February FMTA meeting. Applicants will be informed of the Committee's decision by mid-April.
6. The applicant must submit:
 - a. Completed application form (Teachers may copy the form from these Standing Rules).
 - b. Audition tape/CD/DVD
 - c. Applicant's Teacher's Recommendation: A brief written summary of the special musical attributes that describe this student.The application must be completed in full. Incomplete information may result in disqualification.
7. At its discretion, the Scholarship Committee may request an in-person interview and audition of memorized selections. Should this be required, the applicant(s) will be notified at least two weeks in advance.

8. The scholarship winner(s) may be invited to perform at the May FMTA meeting.
9. The monetary award will be paid to the recipient upon confirmation of the student's college enrollment or acceptance into a summer opportunity. The student is responsible for sending the confirmation information to the Scholarship Chair before the monetary award is presented.

DISTRIBUTION OF FUNDS FOR SCHOLARSHIP

1. When the funds are available, the Scholarship Committee will award up to \$1,000 to each graduating high school senior who becomes a college music major and \$500 to each becoming a music minor. This money will be paid at the end of the student's first semester of college. The student must be studying with an FMTA member, and must complete the application process already in place in the FMTA Standing Rules. If an award is given, the student will apply for these funds by sending

a request and a copy of the first semester college transcript to the FMTA Treasurer.

2. When the funds are available, a college student may apply for up to \$500 for each succeeding year he/she is a music major or minor. The student shall apply by notifying the (former) FMTA teacher and sending a transcript of the year's work. (This will be retroactive one year to June 2007.)
3. When the funds are available, a high school student attending a summer music camp may be awarded up to 1/3 of the registration fee including room/board. He/she must be studying with an FMTA teacher and must complete the application process already in place in the FMTA Standing Rules
4. On recommendation of the Scholarship Committee, with approval by the FMTA elected officers, the above rules for distribution of funds for scholarships may be adjusted for deserving students.

STANDING RULES FOR SONATINA FESTIVAL

The purpose of the Sonatina Festival is to encourage the playing of Sonatinas and Sonatas, and the understanding of the sonata form in music.

[See the Yearbook for the current FMTA Sonatina Festival Repertoire List for Piano]

GENERAL RULES

1. For requirements for members and non-members to enter, please see *Standing Rules, Member and Non-Member Requirements for Events* [p.5 above].
2. Teachers who enter their students in the Festival are expected to participate personally in the Festival, serving as monitors or where needed.
3. All entry forms shall be submitted in writing with the required non-refundable fee as listed in the FMTA yearbook and shall include (1) a completed student evaluation form for EACH entry, and (2) a teacher's list of students which includes the teacher's name and phone, student's name, class and sonatina selection.
4. A student may enter each Festival only once in each instrument. Entry fees must be paid for each instrument entry.
5. Entry deadline for the Festival is thirty (30) days prior to the Festival date. Entries must be RECEIVED by the deadline. NO late entrants will be accepted.
6. Teachers entering students should observe the code of ethics as outlined in the CSMTA Yearbook. More than

one lesson or Master Class with another teacher will disqualify a student winner.

7. No special scheduling requests will be accepted, except where a distance of more than 20 miles is involved. Cancellations should be reported directly to the chairman; however, no refunds will be made.

RULES FOR PIANO ENTRANTS

8. Original music or a legitimate copy (non-photocopied) of the music shall be provided to the judges, with all measures numbered from the beginning of each movement.
9. Students are encouraged to dress appropriately and to exhibit appropriate stage and audience manners.
10. Teachers of winning students shall be notified by the Festival Chair. Each teacher is responsible for notifying his/her winning students of their selection, and time and place of the Honors Recital.
11. Teachers shall collect their evaluation forms and certificates at the end of the Festival. If this is not possible, other arrangements should be made with the Festival Chair.

12. All winners must perform in the Winners' Recital to be held the day following the Festival. In the Winners' Recital, students will perform only ONE movement, without repeats.
13. Winners may not compete in the same Class again but may participate for evaluation only. Honorable Mention recipients and other participants may compete again at the same level.
14. Any student performing a sonatina not on the current list will be disqualified. Any student performing the same sonatina two years in a row will be disqualified. Any student not performing two movements will be disqualified.
15. All sonatina entries in Classes I-V shall be taken from the current sonatina list. Class VI students may perform any sonata except those included on the current Class V list or on the Class V list from the previous year.
16. Each student shall perform by memory, without repeats, two contrasting movements of a sonata or sonatina: Class I through Class V shall choose a selection from the required list; see list for exceptions. Class VI shall choose a sonata not on the standing list of Class V.
17. Auditions shall be private in Class I and Class II. Auditions shall be open to the public in Classes III through VI.
18. Levels are as follows:
 - Class I: Through grade 6
 - Class II: Through grade 8
 - Class III: Through grade 10
 - Class IV: Through grade 12
 - Class V: Through grade 12
 - Class VI: Grade 9 – 12 (Earlier than 9th grade may enter for evaluation only.)
19. Each entrant shall receive a written critique and a rating of Superior, Excellent, or Good, plus a Certificate of Participation. Three winners and an honorable mention may be chosen by the judges in each Class, with the exception of Class VI; in Class VI the judges will choose a Winner and Honorable Mention(s). The Class VI winner will receive a financial award in an amount to be determined by the membership.

RULES FOR INSTRUMENTAL AND VOCAL ENTRANTS

20. There shall be three categories for the Instrumental Class.
 - a. Elementary and Junior Instrumental Classes shall perform two contrasting movements of a sonata or suite equivalent from the Baroque through Contemporary standard repertory, of which one must be performed from memory.
 - b. The Senior Instrumental Class shall perform two contrasting movements: one movement of a sonata/suite or from a concerto; and one work from the Baroque through Contemporary standard repertory, not to exceed 15 minutes. At least one work must be from memory.
21. There shall be two categories for the Vocal Class.
 - a. The Senior Class shall perform two selections, both from memory, in contrasting moods, from the Baroque through Contemporary art song or theater repertory.
 - b. The Advanced Class shall perform three selections, all memorized, from contrasting periods: one Baroque or Old English song or Italian aria; one art song in its original language (French, German, Italian, or Spanish); and one legitimate musical theater piece. Operatic arias are discouraged.
22. Auditions shall be conducted in private for Elementary and Junior Instrumental Classes. Auditions for the Senior Instrumental Class and the Vocal Class shall be open. The public is encouraged to attend.
23. Age requirements are as follows:
 - a. Instrumental Class:
 - i. Elementary: Through grade 6
 - ii. Junior: Grades 7, 8
 - iii. Senior: Grades 9-12
 - b. Vocal Class:
 - i. Senior: Grades 9-12
 - ii. Advanced: Grades 9-12 with more advanced vocal training
24. Teachers may accompany their own students.
25. Each Instrumental and Vocal entrant shall receive a written critique and a rating of Superior, Excellent, or Good, plus a Certificate of Participation. Judges may choose a First, Second, and Third place winner and Honorable Mention(s); or, may choose not to declare a First Place winner in either class. The First Place winners in the Senior Instrumental Class and the Advanced Vocal Class will receive a financial award in an amount to be determined by the membership.